

Logical Functions 2013

Using Logical functions, such as IF and AND/OR, can be used to create decision making calculations.

WHO SHOULD ATTEND: This session is for Excel users currently using basic functions and formulas. Logical formulas will add power to spreadsheets and help to automate some decision making in a spreadsheet.

EXPERIENCE NEEDED: Delegates should have an understanding of the Windows operating system. Delegates should have a good understanding of Microsoft Excel or alternatively should have attended our Essential Excel and Formatting 1 courses.

- Using IF Statement
 - Decision making function that asks a question of data and will return an answer (specified by you) if the answer is true or false. Very powerful and flexible function that can provide logical analysis of data in a split second.
- Creating an Nested IF statement
 - The reach of IF statements can be extended by using other functions such as AND, OR and NOT. This is known as Nesting a function.
 - Using another IF
 - Using AND
 - Using OR
 - Using NOT
- Using IFERROR/IFNA
 - Error handling
- Using ISERROR (pre Excel 2007)
- ISTEXT
- ISNUMBER